



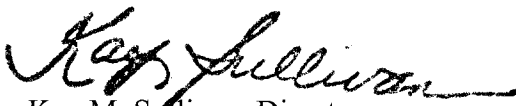
MEMORANDUM
Harvey Ruvlin
Clerk of the Circuit and County Courts
Clerk of the Board of County Commissioners
Miami-Dade County, Florida
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B & F
Agenda Item No. 6 (A)

April 22, 2004

TO: Honorable Jimmy L. Morales
and Members of the Budget and
Finance Committee

DATE: April 16, 2004


FROM: Kay M. Sullivan, Director
Clerk of the Board

SUBJECT: Approval of Commission
Committee Minutes

The following Clerk's Summary of Minutes are submitted by the Clerk of the Board for approval by the Budget and Finance Committee:

March 11, 2004

Attachment
KMS/jm



Stephen P. Clark
Government Center
111 N.W. 1st Street
Miami, FL 33128

CLERK'S SUMMARY OF Meeting Minutes Budget and Finance Committee

Jimmy L. Morales (7), Chairperson; Katy Sorenson (8), Vice Chairperson;
Commissioners Jose "Pepe" Diaz (12), Sally A. Heyman (4), Dennis C. Moss (9), and
Rebeca Sosa (6)

Thursday, March 11, 2004

9:30 AM

COMMISSION CHAMBERS

Members Present: Sally A. Heyman, Dennis C. Moss, Katy Sorenson, Rebeca Sosa.

Members Absent: Jose "Pepe" Diaz, Jimmy L. Morales.

Members Late: None.

Members Excused: None.

1A INVOCATION

1B PLEDGE OF ALLEGIANCE

1C ROLL CALL

Report: *In addition to the Committee members present at today's meeting, the following staff members were present: Ms. Corrine Brody, Special Assistant to the County Manager -Strategic Management Initiatives; Assistant County Manager Alex Munoz; County Attorney Gerald Sanchez; and Deputy Clerks Doris Dickens and Judy Marsh.*

041106 **Report**
CHANGES TO TODAY'S COMMITTEE AGENDA

Report: *Assistant County Attorney Gerald Sanchez advised that items 3G, 6C and 7D were added to today's agenda and item 3F was withdrawn.*

Vice-Chairperson Sorenson announced that Commissioner Diaz and Chairperson Morales would be absent.

2 COUNTY COMMISSION

2A

040465 Resolution

Bruno A. Barreiro,

Sally A. Heyman

RESOLUTION APPROVING THE PROVISION OF IN-KIND SERVICES TO THE CITY OF MIAMI BEACH IN AN AMOUNT NOT TO EXCEED \$409,323.00

Forwarded to BCC with a favorable recommendation

Mover: Heyman

Seconded: Sosa

Vote: 4-0

Absent: Diaz, Morales

Report: *Ms. Corrine Brody, Special Assistant to the County Manager - Strategic Management Initiatives, responded to Commissioner Sorenson's inquiry regarding the impact of the County providing in-kind services to the City of Miami Beach for the Memorial Day Weekend on the balance of available County funds. She noted agenda item 7D, which was added to today's agenda, delineated 12 new requests for in-kind services, which, if approved, would result in a deficit. Additionally, Ms. Brody noted Agenda Item 7C outlined options relating to in-kind services by potentially changing the percentage reimbursement to the general fund departments. She suggested the Review Committee present a report outlining additional details on the City's funding request and a more refined approach regarding future funding requests at the April County Commission meeting.*

Commissioner Heyman noted this was an ongoing effort and Commissioner Moss had discussed certain recurring events that needed to be included as a line item in the budget. She requested that revenues generated from the User Access Rebate Program be targeted as a revenue source for in-kind services. Commissioner Heyman stated the Memorial Day Weekend activity was a regional event, which happened to occur in the City of Miami Beach, and would allow the City Manager and Miami-Dade County Manager to work together.

It was moved by Commissioner Heyman that the foregoing proposed resolution be forwarded to the County Commission with a favorable recommendation. This motion was seconded by Commissioner Sosa.

Commissioner Sosa stated the City of Miami Beach needed to be cognizant of the County Commission's good faith in approving their funding request, and work together with the

Budget and Finance Committee

CLERK'S SUMMARY OF

Meeting Minutes

Thursday, March 11, 2004

County in other funding areas. She requested that staff provide a list of all regional and countywide requests for in-kind services that were approved by the County Commission.

Commissioner Moss spoke in support of the foregoing proposed resolution. He recommended that recurring events such as the Memorial Day Weekend and the Martin Luther King Celebration be budgeted in the regular County budget, as opposed to being budgeted in the in-kind category. He noted the City of Miami Beach and Miami-Dade County needed to work together on issues of mutual importance to the community. Commissioner Moss also suggested the possibility of a mid-term adjustment to the budget in order to accommodate Commission-supported activities.

Vice-Chairperson Sorenson concurred with Commissioner Moss' recommendation that large-scale events be budgeted in the regular budget cycle.

City Manager Jorge Rodriguez, City of Miami Beach, thanked the Budget and Finance Committee for its support.

2B

040670 Resolution

Bruno A. Barreiro

RESOLUTION RETROACTIVELY APPROVING THE PROVISION OF IN-KIND SERVICES TO THE DEPARTMENT OF HOMELAND SECURITY IN AN AMOUNT NOT TO EXCEED \$1350.00

Forwarded to BCC with a favorable recommendation

Mover: Heyman

Seconder: Sosa

Vote: 4-0

Absent: Diaz, Morales

2C

040083 Ordinance County Commission

ORDINANCE CHANGING THE BOUNDARIES OF THE CITY OF HIALEAH GARDENS, FLORIDA, AND AMENDING THE CHARTER OF SUCH MUNICIPALITY BY PROVIDING FOR THE ANNEXATION OF CERTAIN LANDS, UNDER AND PURSUANT TO PROCEEDINGS PRESCRIBED BY SECTION 5.04(B) OF THE HOME RULE CHARTER; PROVIDING FOR RESERVATION TO THE COUNTY OF ELECTRIC FRANCHISE, UTILITY TAX AND CIGARETTE TAX REVENUES; PROVIDING RETENTION OF GARBAGE AND REFUSE COLLECTION AND DISPOSAL; PROVIDING THAT THIS ORDINANCE WILL ONLY BECOME EFFECTIVE UPON THE OCCURRENCE OF CERTAIN EVENTS; PROVIDING INTERDEPENDENCY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

Withdrawn

Report: *(See Agenda Item 2C Substitute)*

2C SUB

040601 Ordinance**County Commission**

ORDINANCE CHANGING THE BOUNDARIES OF THE CITY OF HIALEAH GARDENS, FLORIDA, AND AMENDING THE CHARTER OF SUCH MUNICIPALITY BY PROVIDING FOR THE ANNEXATION OF CERTAIN LANDS, UNDER AND PURSUANT TO PROCEEDINGS PRESCRIBED BY SECTION 5.04(B) OF THE HOME RULE CHARTER; PROVIDING FOR RESERVATION TO THE COUNTY OF ELECTRIC FRANCHISE, UTILITY TAX AND CIGARETTE TAX REVENUES; PROVIDING RETENTION OF GARBAGE AND REFUSE COLLECTION AND DISPOSAL; PROVIDING THAT THIS ORDINANCE WILL ONLY BECOME EFFECTIVE UPON THE OCCURRENCE OF CERTAIN EVENTS; PROVIDING INTERDEPENDENCY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE [SEE ORIGINAL ITEM UNDER FILE NO. 040083] [SEE AGENDA ITEM NO. 2D]

Forwarded to BCC with a favorable recommendation

Mover: Sosa

Seconded: Heyman

Vote: 4-0

Absent: Diaz, Morales

Report: *Vice-Chairperson Sorenson announced that the foregoing proposed ordinance was open for public participation.*

Mayor Yioiset De La Cruz, City of Hialeah Gardens, appeared before the Committee in support of the foregoing proposed ordinance. He introduced Council members Jorge Gutierrez, Rolando Pina and Manuel Zardon and thanked the Committee for considering the annexation application. Mayor De La Cruz noted the City had received approval from the County Administration to proceed with the application. He stated the City of Hialeah Gardens had agreed to all County ordinances, agreed to provide the County with its tax share and to abide by County requirements regarding development of the annexed lands. Mayor De La Cruz noted the City of Hialeah was supportive of the application.

Commissioner Sosa stated the City of Hialeah Gardens had agreed to mitigate 100% of surplus revenues for the Commercial Business Industrial (CBI) area, and agreed to comply with the County's Comprehensive Development Master Plan (CDMP) relating to land outside the Urban Development Boundary (UDB).

In response to Commissioner Moss' inquiry, Assistant County Manager Alex Munoz and Assistant County Attorney Gerald Sanchez noted they concurred with the agreements reached between the City of Hialeah Gardens and Miami-Dade County.



Budget and Finance Committee

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Mayor De La Cruz commended the County Administration on processing the annexation application.

There being no other persons to appear before the Committee, the public hearing was closed.

The Committee by motion duly made, seconded and carried, forwarded the foregoing proposed ordinance to the County Commission with a favorable recommendation.

2D

040129 Resolution

County Commission

RESOLUTION APPROVING AN INTERLOCAL AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE CITY OF HIALEAH GARDENS IN CONNECTION WITH THE PROPOSED ANNEXATION BY THE CITY OF HIALEAH GARDENS; AUTHORIZING THE COUNTY MANAGER TO EXECUTE THE AGREEMENT AND TAKE ANY ACTION REQUIRED OF THE COUNTY HEREIN; AND PROVIDING AN EFFECTIVE DATE [SEE AGENDA ITEM NO. 2C SUB.]

Forwarded to BCC with a favorable recommendation

Mover: Sosa

Seconder: Heyman

Vote: 4-0

Absent: Diaz, Morales

Report: *(See notes under Agenda Item 2C Substitute).*

2E

040463 Resolution Jimmy L. Morales

RESOLUTION AUTHORIZING ALLOCATION OF GRANT MATCHING FUNDS IN THE AMOUNT OF \$100,000.00 IDENTIFIED BY THE COUNTY MANAGER FOR COUNTY SPONSORSHIP OF HAITIAN BICENTENNIAL EVENTS COORDINATED BY THE CARIBBEAN AMERICAN VISUAL CULTURAL PRESERVATION, INC.

Forwarded to BCC with a favorable recommendation

Mover: Sosa

Seconder: Heyman

Vote: 4-0

Absent: Diaz, Morales

Report: *Vice-Chairperson Sorenson stated Chairperson Morales, sponsor of the foregoing proposed resolution was not present at today's meeting, and she questioned whether he might prefer sending the matching grant as humanitarian aid to Haiti in lieu of sponsorship of the Haitian Bicentennial events.*

Commissioner Moss noted it was important for the County Commission to show its support for the Haitian celebration, especially in light of the political turmoil in Haiti.

Ms. Tamara Felipo, Caribbean American Visual Cultural Preservation, appeared before the Committee in support of the foregoing resolution.

In response to Vice-Chairperson Sorenson's inquiry, Assistant County Manager Munoz stated he was not aware whether the matching funds were identified.

2F

040362 Resolution Rebeca Sosa

RESOLUTION DIRECTING COUNTY MANAGER TO RECOMMEND A SYSTEM FOR TRACKING THE STEPS THAT NEED TO BE TAKEN IN THE PROCUREMENT PROCESS FOR ALL FACETS OF COUNTY CONTRACTING, IDENTIFYING THE DEPARTMENT, WORK UNIT OR POSITION RESPONSIBLE FOR EACH STEP IN THE PROCESS AND SUGGESTING TIME FRAMES FOR COMPLETION OF EACH STEP IN THE PROCESS WITH A VIEW TOWARDS MONITORING AND SHORTENING THE TIME REQUIRED TO COMPLETE THE PROCUREMENT PROCESS

Forwarded to BCC with a favorable recommendation

Mover: Sosa

Seconder: Heyman

Vote: 4-0

Absent: Morales, Diaz

Report: *Commissioner Sosa provided an overview of the foregoing proposed resolution.*

2G

040418 Ordinance

Rebeca Sosa

ORDINANCE AMENDING SECTIONS 2-8.3, 2-8.4 AND 2-11.1(T) OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; PROVIDING THAT A WRITTEN RECOMMENDATION FROM THE COUNTY MANAGER TO THE BOARD OF COUNTY COMMISSIONERS SHALL NOT BE REQUIRED ON CONTRACTS AND PURCHASES WHICH THE COUNTY MANAGER HAS THE DELEGATED AUTHORITY TO AWARD UNDER SECTION 2-8.1(B); PROVIDING THAT THE PROTEST PROCEDURES CONTAINED IN SECTION 2-8.4 SHALL NOT APPLY TO SUCH CONTRACTS AND PURCHASES; SPECIFYING THE ACTION WHICH TERMINATES THE CONE OF SILENCE IMPOSED DURING THE COMPETITIVE SELECTION PROCESS FOR SUCH CONTRACTS AND PURCHASES; AND PROVIDING SEVERABILITY, INCLUSION IN CODE AND EFFECTIVE DATE

Forwarded to BCC with a favorable recommendation

Mover: Sosa

Seconded: Heyman

Vote: 4-0

Absent: Diaz, Morales

Report: *Vice-Chairperson Sorenson announced that the foregoing proposed ordinance was open for public participation, and there being no persons to appear before the Committee, the public hearing was closed.*

2H

040616 Resolution

Rebeca Sosa

RESOLUTION DIRECTING COUNTY MANAGER TO DEVELOP AND SUBMIT AMENDMENTS TO THE PERTINENT ADMINISTRATIVE ORDERS FORMALIZING THE PROCEDURE BY WHICH MARKET RESEARCH IS CONDUCTED

Withdrawn

Report: *(See Agenda Item 2H Amended, Legislative File Number 040768).*

2H AMENDED

040768 Resolution

Rebeca Sosa

RESOLUTION DIRECTING COUNTY MANAGER TO DEVELOP AND SUBMIT AMENDMENTS TO THE PERTINENT ADMINISTRATIVE ORDERS FORMALIZING THE PROCEDURE BY WHICH MARKET RESEARCH IS CONDUCTED [SEE ORIGINAL ITEM UNDER FILE NO. 040616]

Forwarded to BCC with a favorable recommendation with committee amendment(s)

Mover: Sosa

Seconded: Heyman

Vote: 4-0

Absent: Diaz, Morales

Report: *Commissioner Sosa provided an overview of the foregoing proposed resolution and moved that the resolution be forwarded to the County Commission with a favorable recommendation. This motion was seconded by Commissioner Heyman.*

Following discussion among the Committee members regarding this proposed resolution, Commissioner Heyman expressed concern regarding the term "formalizing procedure by which market research is conducted." She noted the discussion at the Procurement Management Policy Subcommittee related to formalizing the procedure by which the subject industry and/or the bid scope was to be conducted. Commissioner Heyman recommended the proposed resolution be amended to include language relating to the subject industry or service and/or bid scope.

Commissioner Sosa stated that sole source contracts were not considered in the proposed resolution; however, she would accept any amendments to the resolution. She noted this resolution required that staff contact at least three different companies to obtain specifications prior to the development of Request for Proposals (RFP) s and that their findings be documented.

Assistant County Attorney Gerald Sanchez advised the language proposed by Commissioner Heyman could be added as it clarified that the market research related to the subject industry or the area where staff sought to procure the services.

In response to Commissioner Moss' inquiry, Mr. Ted Lucas, Director, Department of Procurement Management (DPM), discussed the previous procurement process. He stated the DPM had revamped the process to ensure that there was effective, professional, timely market research and the proposed resolution would require the user departments to provide the market research and

study as they prepared technical specifications.

*The foregoing proposed resolution was amended
to include language relating to the subject
industry or service and/or bid scope.*

21

040538 Resolution

Sen. Javier D. Souto,

Jose "Pepe" Diaz

RESOLUTION APPROVING THE PROVISION OF IN-
KIND SERVICES TO THE INSTITUTE FOR PUBLIC
MANAGEMENT & COMMUNITY SERVICE/FLORIDA
INTERNATIONAL UNIVERSITY IN AN AMOUNT NOT
TO EXCEED \$25,000.00

*Forwarded to BCC with a
favorable recommendation*

Mover: Heyman

Seconders: Moss

Vote: 4-0

Absent: Morales, Diaz

3 DEPARTMENT

3A

040648 Resolution

RESOLUTION APPROVING INCREASE IN NOTIONAL AMOUNT OF TWO EXISTING INTEREST SWAPS WITH RICE FINANCIAL PRODUCTS COMPANY AS COUNTERPARTY WITH RESPECT TO DADE COUNTY, FLORIDA SPECIAL OBLIGATION AND REFUNDING BONDS SERIES 1996B AND TO DADE COUNTY, FLORIDA SUBORDINATE SPECIAL OBLIGATION REFUNDING BONDS SERIES 1997A AND SUBORDINATE SPECIAL OBLIGATION BONDS SERIES 1997B AND SERIES 1997C FROM NOTIONAL AMOUNTS OF \$102,611,557 TO \$106,239,529 AND OF \$291,625,676 TO \$354,472,496, RESPECTIVELY, AND REDUCTION OF CONSTANT RELATING TO SUCH SWAPS FROM 1.65343% TO NOT LESS THAN 1.50%, AS AUTHORIZED BY ORDINANCE NO. 96-85, AS AMENDED, AND ORDINANCE NO. 97-210, IF DETERMINED TO BE OF ECONOMIC BENEFIT AND UPON SATISFACTION OF CERTAIN CONDITIONS; DELEGATING AUTHORITY TO FINANCE DIRECTOR TO ESTABLISH TERMS, CONDITIONS AND DETAILS OF SUCH INTEREST SWAP INCREASES AUTHORIZING EXECUTION OF DOCUMENTS; AND AUTHORIZING COUNTY OFFICIALS TO DO ALL THINGS DEEMED NECESSARY IN CONNECTION WITH SUCH SWAP (Finance Department)

*Forwarded to full BCC by BCC**Vice Chairperson**Mover: Heyman**Second: Moss**Vote: 4-0**Absent: Diaz, Morales*

Report: *Commissioner Moss requested that Finance Director Rachel Baum prepare a report on the success the County had reaped from doing business with Rice Financial Products Company over the years.*

Ms. Corrine Brody, Special Assistant to the County Manager – Strategic Management Initiatives, requested and Commissioner Sorenson as Vice-Chairperson of the County Commission agreed, to waive the Committee Rules of Procedure in order to forward the foregoing resolution to the March 16, 2004 County Commission agenda.

Budget and Finance Committee

CLERK'S SUMMARY OF

Meeting Minutes

Thursday, March 11, 2004

3B

040624 Resolution

RESOLUTION APPROVING AMENDMENTS TO
ADMINISTRATIVE ORDER 4-86: WORTHLESS
CHECKS (Finance Department)

*Forwarded to BCC with a
favorable recommendation*

Mover: Heyman

Second: Sosa

Vote: 4-0

Absent: Diaz, Morales

Report: *Commissioner Heyman spoke in support of
increasing the service charge on worthless checks
from \$15.00 to \$25.00, however, she suggested
the County's accounts collectables be centralized
versus decentralized.*

*Subsequent to an explanation from Ms. Rachel
Baum, Director, Finance Department, on the
accounts collectables procedures, Commissioner
Heyman noted she was comfortable with the
proposed resolution.*

*Commissioner Moss requested that the County
Manager prepare a report on the County's
accounts collectables for worthless checks.
Commissioner Sosa requested that the percentage
of recovery be included in this report.*

3C

040617 Resolution

RESOLUTION WAIVING COMPETITIVE BIDDING FOR
THE PURCHASE OF CERTAIN GOODS AND SERVICES
AND SETTING ASIDE ONE CONTRACT FOR BIDDING
SOLELY AMONG BBES AUTHORIZING THE COUNTY
MANAGER TO AWARD SAME AND EXECUTE
OPTIONS TO RENEW (Procurement Management
Department)

Withdrawn

Report: *(See Agenda Item 3C Amended, Legislative File
Number 040909)*

3C Amended

040909 Resolution

RESOLUTION WAIVING COMPETITIVE BIDDING FOR THE PURCHASE OF CERTAIN GOODS AND SERVICES AND SETTING ASIDE ONE CONTRACT FOR BIDDING SOLELY AMONG BBES AUTHORIZING THE COUNTY MANAGER TO AWARD SAME AND EXECUTE OPTIONS TO RENEW [SEE ORIGINAL ITEM UNDER FILE NO. 040617] (Procurement Management Department)

Forwarded to BCC with a favorable recommendation with committee amendment(s)

Mover: Heyman

Seconder: Sosa

Vote: 4-0

Absent: Diaz, Morales

Report: *Assistant County Manager Alex Munoz requested that Section 5, item 5.1 be withdrawn.*

Mr. Ted Lucas, Director, Department of Procurement Management, and Ms. Wendi Norris, Assistant Director, General Services Administration (GSA), responded to Vice-Chairperson Sorenson's inquiry regarding the sole source contract listed in Section 1, item 1.1 relating to the replacement contract to provide proprietary parts, repairs, equipment, maintenance, software, software modifications and system training for the County's existing automated fueling system.

Mr. Martin Dareff, GSA Fleet Management Division, responded to questions from Commissioner Sosa and Vice-Chairperson Sorenson regarding the contract. He noted this fueling system would improve the tracking of fuel usage; improve reports to the user departments of fuel disbursement in vehicles for which they were responsible for; and would allow staff to custom-design vehicular maintenance schedules.

In response to Commissioner Sosa's inquiry whether there would be a savings over a five-year period of approximately \$1 million, Mr. Dareff stated he was reluctant to place a number on the amount of savings.

The foregoing proposed resolution was amended to withdraw Section 5, item 5.1 relating to Newspaper Advertisement for Delinquent Taxes.

3D

040618 Resolution

RESOLUTION AMENDING BID PROTEST ADMINISTRATIVE ORDER (AO 3-21); PROVIDING THAT A WRITTEN RECOMMENDATION FROM THE COUNTY MANAGER TO THE BOARD OF COUNTY COMMISSIONERS SHALL NOT BE REQUIRED ON CONTRACTS AND PURCHASES WHICH THE COUNTY MANAGER HAS THE DELEGATED AUTHORITY TO AWARD UNDER SECTION 2-8.1(B) OF THE MIAMI-DADE COUNTY CODE (Procurement Management Department)

Withdrawn

Report: *(See Agenda Item 3D Amended, Legislative File No. 040687)*

3D Amended

040687 Resolution

RESOLUTION AMENDING BID PROTEST ADMINISTRATIVE ORDER (AO 3-21); PROVIDING THAT A WRITTEN RECOMMENDATION FROM THE COUNTY MANAGER TO THE BOARD OF COUNTY COMMISSIONERS SHALL NOT BE REQUIRED ON CONTRACTS AND PURCHASES WHICH THE COUNTY MANAGER HAS THE DELEGATED AUTHORITY TO AWARD UNDER SECTION 2-8.1(B) OF THE MIAMI-DADE COUNTY CODE [SEE ORIGINAL ITEM UNDER FILE NO. 040618] [SEE AGENDA ITEM NO. 6A] (Procurement Management Department)

Forwarded to BCC with a favorable recommendation with committee amendment(s)

Mover: Heyman

Seconder: Sosa

Vote: 4-0

Absent: Diaz, Morales

Report: *The foregoing proposed resolution was adopted as amended to reflect the filing fee of \$3,000 for a bid protest on a contract award of \$500,001-\$5 million.*

3E

040619 Resolution

RESOLUTION AUTHORIZING REQUESTS TO ADVERTISE FOR BIDS AND REQUESTS FOR APPROVAL TO ADVERTISE AND AWARD THE FORMATION OF CONTRACT POOLS OF PRE-QUALIFIED VENDORS AND TO EXECUTE OPTIONS TO RENEW ESTABLISHED THEREUNDER FOR THE PURCHASE OF COMMODITIES AND SERVICES (Procurement Management Department)

Forwarded to BCC with a favorable recommendation

Mover: Heyman

Seconder: Sosa

Vote: 4-0

Absent: Diaz, Morales

3F

040510 Resolution

RESOLUTION AUTHORIZING REQUESTS TO
ADVERTISE FOR BIDS AND TO EXECUTE OPTIONS TO
RENEW ESTABLISHED THEREUNDER FOR THE
PURCHASE OF COMMODITIES AND SERVICES
(Procurement Management Department)

Withdrawn

Report: *(The foregoing proposed resolution was
withdrawn during consideration of the County
Manager's List of Changes).*

3G

040686 Resolution

RESOLUTION AUTHORIZING THE WAIVER OF FORMAL BID PROCEDURES AND AUTHORIZING EXECUTION OF A CONTRACT WITH GRANT STREET GROUP TO PROVIDE ONLINE AUCTION SERVICES FOR THE JUNE 2004 TAX CERTIFICATE SALE, AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE THE CONTRACT AND TO EXERCISE THE TERMINATION PROVISIONS CONTAINED THEREIN (Procurement Management Department)

*Forwarded to full BCC by BCC
Vice Chairperson
Mover: Heyman
Seconded: Sosa
Vote: 4-0
Absent: Morales, Diaz*

Report: *Commissioner Heyman expressed concern regarding the foregoing proposed resolution being presented to the Committee members as an add-on item for today's meeting.*

Ms. Corrine Brody, Special Assistant to the County Manager - Strategic Management Initiatives, responded to Commissioner Heyman's concerns regarding the timing of the proposed resolution. She stated the online tax certificate sale would reduce the tax sale process from one-month to one-week, and would be more accessible to the public. Ms. Brody noted staff needed to have the product available to conduct the online auction for the June 2004 Tax Certificate Sale.

In response to Commissioner Sosa's inquiry regarding the cost saving to the County, Mr. Ian Yorty, Tax Collector, Finance Department, stated there was no cost incurred by the County for the service. He noted the cost was passed on to the investor that purchased the tax certificate and ultimately to the delinquent taxpayer once they redeemed the taxes.

Commissioner Heyman requested that an effort be made to identify other qualified firms that could provide online auction services for the June 2004 tax certificate sale.

Commissioner Moss requested that staff improve techniques used to educate the public on tax certificate sales and the consequences of delinquent taxes. He noted he was working with the County Administration to assist senior citizens who were in the process of losing their homes.

Mr. Yorty stated staff was notifying taxpayers of delinquent taxes through newspaper advertisements and developing brochures to disseminate information to the public regarding

the State of Florida's deferred tax program.

Vice-Chairperson Sorenson requested that staff work with Communications Director Juan Mendieta to develop and publish a story in community newspapers to help the general public understand the tax certificate process.

Ms. Brody requested and Commissioner Sorenson as Vice-Chairperson of the County Commission agreed to waive the Committee Rules of Procedure in order to forward the foregoing resolution to the March 16, 2004 County Commission agenda.

4 COUNTY MANAGER

4A

040375 Ordinance

ORDINANCE REPEALING ORDINANCE NO. 03-108 OF MIAMI-DADE COUNTY ESTABLISHING THE EAST KENDALL MUNICIPAL ADVISORY COMMITTEE; PROVIDING SEVERABILITY, EXCLUSION FROM THE CODE, AND AN EFFECTIVE DATE (County Manager)

Forwarded to BCC with a favorable recommendation

Mover: Moss

Seconded: Sosa

Vote: 4-0

Absent: Diaz, Morales

Report: *Vice-Chairperson Sorenson announced that the foregoing proposed ordinance was open for public participation. The public hearing was closed after no one appeared in response to the Vice-Chairperson's call for persons wishing to be heard.*

Hearing no other questions or comments, the Vice-Chairperson called for a motion, and the Committee proceeded to vote on the foregoing proposed resolution as presented.

4B

040739 Resolution

RESOLUTION APPROVING SECOND AMENDMENT TO INTERLOCAL COOPERATION AGREEMENT DATED JUNE 21, 1996 BETWEEN MIAMI-DADE COUNTY AND THE CITY OF MIAMI BEACH AND AUTHORIZING COUNTY MANAGER TO EXECUTE AND DELIVER SAID AMENDMENT UPON COUNTY ATTORNEY'S APPROVAL OF ANY MODIFICATIONS (County Manager)

*Forwarded to full BCC by BCC
Vice Chairperson
Mover: Sosa
Second: Heyman
Vote: 4-0
Absent: Morales, Diaz*

Report: *Mr. David Morris, Director, Office of Strategic Business Management, provided an overview of the foregoing proposed resolution relating to the Second Amendment to the 1996 Interlocal Agreement with the City of Miami Beach. He noted this resolution resolved outstanding issues from the First Amendment to the Agreement; addressed administrative and possible legal proceedings initiated by the City of Miami Beach; and clarified issues relating to the Convention Development Tax (CDT).*

Mr. Morris read into the record the major business points agreed upon by the City of Miami Beach Manager and Miami-Dade County Manager as outlined in the County Manager's memorandum entitled "Second Amendment to Miami Beach Interlocal Agreement." He stated that in addition to the business points, the two managers had agreed to amend the interlocal agreements with the City's Community Redevelopment Agency (CRA) to address the refinancing of certain existing debt as requested by the CRA and to address the payment to the County to offset costs associated with the administration of redevelopment agencies. Mr. Morris noted those agreements would be included in a separate CRA Agreement.

In response to Commissioner Heyman's inquiry regarding the impact of the \$15 million remittance to the City of Miami Beach on the County's operating budget, Mr. Morris stated the operating budget would not be affected, as this was an advance on the financing. He further responded to Commissioner Heyman's inquiry regarding the \$55 million to the City relating to the Miami Beach Convention Center. Mr. Morris stated because the \$55 million would be included in the proposed General Obligation Bond (GOB) expected to be placed on the November 2004 ballot, it had to be used for capital improvements, specifically for the Convention Center expansion

project.

In response to Commissioner Heyman's inquiry whether the City of Miami Beach Commission was committed to the passage of the GOB, Mr. Jorge Gonzalez, City Manager, City of Miami Beach, stated that while he could not speak on behalf of the City Commission, he would convey to the Commission the favorable conditions of the proposed Second Amendment to the Interlocal Agreement, particularly if the GOB was approved.

In response to Commissioner Sosa's inquiry regarding two-thirds portion of the CDT revenues being allocated to eligible County projects, Mr. Morris stated the original 1996 Interlocal Agreement with the City of Miami Beach included a provision that the two-thirds portion was under the control of the County Commission. He noted the First Amendment or the proposed Second Amendment had not changed this provision.

In response to Commisisoner Sosa's inquiry regarding the County Commission's pledge for the baseball stadium, Assistant County Attorney Gerald Heffernan advised that the proposed resolution eliminated the requirement that if a financing plan were not in place by March 15, the City of Miami Beach would be entitled to the \$15 million from CDT revenues.

City of Miami Beach Manager Gonzalez stated the proposed Amendment removed all reference to baseball from the 2001 Interlocal Agreement.

Mr. Morris noted because of the baseball issue being removed, funds that would have been available to make payments towards the \$15 million could be used for other projects.

Mr. Morris requested and Commissioner Sorenson as Vice-Chairperson of the County Commission agreed to waive the Committee Rules of Procedure in order to forward the foregoing resolution to the March 16, 2004 County Commission agenda.

5 COUNTY ATTORNEY

6 CLERK OF THE BOARD

6A

040634 Report

CLERK'S SUMMARY OF MINUTES RE: FEBRUARY 12,
2004 (Clerk of the Board)

Report Received
Mover: Heyman
Second: Sosa
Vote: 4-0
Absent: Diaz, Morales

6B

040666 Report

CLERK'S SUMMARY OF MINUTES RE: DECEMBER 11,
2003 (Clerk of the Board)

Report Received
Mover: Heyman
Second: Sosa
Vote: 4-0
Absent: Diaz, Morales

6C

040694 Report

APPROVAL OF CLERK'S MINUTES RE: JANUARY 15,
2004 (Clerk of the Board)

Report Received
Mover: Heyman
Second: Sosa
Vote: 4-0
Absent: Diaz, Morales

7 REPORTS

7A

040471 Report

MILITARY RESERVISTS (County Manager)

Report Received
Mover: Moss
Second: Heyman
Vote: 4-0
Absent: Diaz, Morales

7B

040602 Report

REPORT ON BUDGET PRIORITIES (County Manager)

Report Received

Mover: Heyman

Seconder: Moss

Vote: 4-0

Absent: Diaz, Morales

7C

040641 Report

REPORT RE: SPECIAL EVENTS AND IN-KIND
SERVICES RESERVE FUND (County Manager)

Report Received

Report: *Commissioner Sosa pointed out that she was allocating funding from her District Reserve Fund to pay in-kind services for an event. She noted all commissioners should work together to analyze the funding needs and develop concrete recommendations.*

Commissioner Sosa asked that staff conduct an analysis based on real figures and prepare an itemized report that reflects each district-specific event funded during FY 2003-04 from each commissioner's District Reserve Fund and the Special Events and In-Kind Services Reserve Fund. She also asked that recurring major events such as the Martin Luther King Celebration and the Memorial Day Weekend be included as line items in the budget each year.

Ms. Corrine Brody, Special Assistant to the County Manager - Strategic Management Initiatives, stated staff would provide a comprehensive report to the County Commission in April outlining recommendations for future requests for in-kind services, and additional recommendations on the request from the City of Miami Beach for in-kind services subsequent to discussions with the City.

7D

040729 Report

SUBSTITUTE RE: SPECIAL EVENTS AND IN-KIND
SERVICES RESERVE FUND (County Manager)

Report Received

Mover: Heyman

Seconder: Moss

Vote: 4-0

Absent: Diaz, Morales

22

041108 Report
NON-AGENDA ITEM

Report: *Commissioner Moss commended Elections
Supervisor Constance Kaplan and her staff for the
successful election process during the March 9th
Primary Elections.*

8 ADJOURNMENT